

# Important Information about PHEAA's Distance Learning Policy

The Pennsylvania Higher Education Assistance (PHEAA) Agency has changed the distance learning (education) policy for its Pennsylvania State Grant program.

**As of Fall 2013 Semester**, PHEAA's Distance Learning policy requires colleges to measure the percent of credits that students enroll in on a **semester basis**. (Previously, the College calculated distance learning credits on a program basis.) **At least 50% of a student's credits each semester must be 'in the classroom' to remain eligible for a PHEAA Grant assuming all other eligibility requirements are met. Visit [www.pheaa.org](http://www.pheaa.org) for additional eligibility guidelines.**

## Semester examples

	Classroom Credits	Distance Credits	Eligible for PHEAA?
Lilly	7	7	Yes*
Tim	8	7	Yes*
Nicole	7	8	No

\*If Lilly or Tim drops below seven classroom credits before those credits are 20% complete or before Saint Francis University receives an official disbursement roster from PHEAA, they will become ineligible.

## Hybrid Courses

Hybrid courses combine classroom and distance learning. As long as a hybrid course consists of 50% or more **classroom** instruction, it is considered (by PHEAA) as a classroom course. Hybrid courses that consist of 50% or more distance learning instruction are considered as distance learning courses.

If you have questions about PHEAA's Distance Learning policy and/or how it might impact your eligibility for PHEAA Grants, don't hesitate to contact the Financial Aid Office ([finaid@francis.edu](mailto:finaid@francis.edu)) or PHEAA at

1-800-692-7392.

I have read and understand the policy as stated above and understand this form has to be completed EVERY semester enrolled and if eligible, my PHEAA state grant will not be disbursed until completed.

Printed name \_\_\_\_\_ Jenz ID \_\_\_\_\_

Please list the online courses you are taking:

Online Course Name: \_\_\_\_\_ Is classroom instruction greater than 50%?: YES OR NO

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_